



**Peterborough Ultimate League
Board of Directors Meeting
October 18, 2017
536 Rogers St., Peterborough
AGENDA**

Present: Jocelyn Blazey, Kerri Kightley, George Kovacs, Andrea Maxie, Jocelyne Stone

1. Welcome @ 7 pm (Andrea Maxie)

Meeting called to order 7:15pm

2. Agenda:

Motion to approve October 18th Agenda

Motion: Jocelyn Blazey, **Second:** George Kovacs

Approved: 7:18pm

3. Minutes from September 25th, 2017 Meeting:

Motion to accept September 26th Meeting Minutes

Motion: Jocelyn Blazey, **Second:** George Kovacs

Approved: 7:25pm

Reviewed tasks from minutes. Outstanding items:

George Kovacs

- Support Gabe in reviewing the Wednesday options survey
- w/ JS - to schedule Membership Committee meeting on Safe Conduct Policy re: OC Involvement and IR Structure

Kerri Kightley

- Review and edit the PUL Task List
- Apply a “wheel of life” to give weight to PUL core values



Board

- PUL Organizational Structure diagram to be revised as per notes above
4. Report from the Financial Committee

Summary from Andrew's email (presented by Andrea):

- Working on getting finance committee together in November
- Confirmed room in budget for website redesign (League marketing and operating costs)
- Purchased Sage50 Premier Accounting software - will work on transferring budget and financials in November.
- Can expect a thorough financial update from Andrew at the December meeting.

5. Report from the Membership Committee

George

- Next meeting on Monday October 23rd
- Will discuss summer incident reports, incident report structure and spirit reports
- Did have dinner with Summer League Coordinators on Oct 2nd

Motion to accept Membership Committee Report

Motion: George Kovacs, **Second:** Jocelyn Blazey

Approved: 7:35pm

6. Report from the Juniors Committee

Jocelyn

- Junior Committee set to meet in November



- Will request Juniors Committee to consider the role of the Responsible Adult in the Incident Reporting structure
- Discussion about adding a Juniors Committee member at the Membership Committee

Motion to accept Juniors Committee Report

Motion: Jocelyn Blazey, **Second:** George Kovacs

Approved: 7:43pm

7. Report from the Fields Committee Jocelyne S.
- Rectangular Fields Meeting November 22nd
 - John Desbien, Brad Sawdon, Jocelyne Stone will attend

Motion to accept Fields Committee Report

Motion: Jocelyne Stone, **Second:** George Kovacs

Approved: 7:49pm

8. Report from the Player Development Committee Steph
- Report Deferred until November 2017
- More information from Steph via email in the interim

9. Report from the Operations Coordinator Jocelyne
- Harvest-debrief meeting with TDs set for November with OC
 - Harvest summary posted on PUL website
 - Captains Debrief Meeting - set for November 1st at Rugby Club
 - Food provided by Kenner and Peter Poley
 - Jocelyne worked with VC Ultimate a PUL merchandise Store - proofs sent to Board



- Discussion about re-design of logo
- Fall Pick Up - Tanya
- still promoting, attendance is low
- Winter League sign-up (need lots of women for Thursday)
 - Suggestions made on how to improve/recruit female players
- Website
 - Received 2 proposals for web re-design (see attached from Studio N and Butter Web Design)

Motion made to engage Butter Web Design on contract to complete re-design of the PUL website

Motion: Kerri Kightley, **Second:** George Kovacs

Approved: 7:49pm

- Before contract is signed, Jocelyne will seek clarification on:
 - Email integration and cost (PUL already pays for G-Suite)
 - Confirmation that AODA standards will be met
 - What does Priority Tech support entail - and does \$100 per month hosting fee include trouble shooting or other support by Butter Web

Motion to accept Operations Coordinator Report

Motion: Jocelyn Blazey, **Second:** George Kovacs

Approved: 8:46pm

10. Report from the President

Andrea

- Volunteer appreciation



- Volunteer appreciation event ideas and brainstorm needed
- Some budget has been allocated
- Captain's meeting
 - Agenda items for meeting: SPIRIT scoring, incident reporting system, Update on state of Wednesday, Juniors in Summer League, Suggestions on conversation ideas (4 tables for small discussion)
- UCC
 - Confirmed attendees: Jocelyne, Jocelyn, Kerri, Steph, Andrea, Gabe Huebsch (George will confirm)
 - Friday October 27th deadline

Motion to accept President's Report

Motion: Jocelyn Blazey, **Second:** George Kovacs

Approved: 9:08pm

11. Other Business

12. Likely deferrals

- | | |
|----------------------------|--------------|
| ○ Wednesday league | Gabe Huebsch |
| ○ The Pasture proposal | Andrea |
| ○ Ecodisc | Andrea |
| ○ Sub list | Brad |
| ○ Google drive | Brad |
| ○ Board recruitment | Kerri |
| ○ Junior's coach selection | Jocelyn |



- Volunteer policy
- Policy tracking

Kerri

Brad

13. Adjournment:

Motion to adjourn

Motion: Jocelyn Blazey, **Second:** George Kovacs

Approved: 9:09pm

Actions Checklist

Jocelyne

- Prompt Fields Committee to set meeting in 2017
- Direct emails to summer captains to encourage female players to play on Thursday
- Bug George for a Captain's list from Zuluru
- Direct email to men on Friday for extra players on Thursday
- Informal focus group of volunteers for how they would like to be thanked.
- Register Jocelyne, Jocelyn, Steph, Kerri, Andrea, Gabe, for UC Conference
- Create Google Drive folder for website content
- Communicate to Ryan about process for feedback and mock-ups
- Questions for Ryan:
 - Before contract is signed, Jocelyne will seek clarification on:



- Email integration and cost (PUL already pays for G-Suite)
- Confirmation that AODA standards will be met
- What does Priority Tech support entail - and does \$100 per month hosting fee include trouble shooting or other support by Butter Web

Brad

- Explore Sub-list ideas for Leagues (Potential need for fees related to being on the sub list for winter)

Jocelyn

- Send email to Foxx ladies re: winter spots available

George

- Add Captains Meeting agenda items to discussion on Membership Committee